



# Group Resources Management Cooperative Multipurpose Society Limited

1, Elsie Femi Pearse Street, Victoria Island, Lagos.  
e-mail: [admin@groupresourcesltd.com](mailto:admin@groupresourcesltd.com); phone: 08036715880;08034681025;09088756882

Date: \_\_\_\_\_

The General Manager Business Support & HR  
OandO Energy Resources Nigeria Limited  
40/42 Aguiyi Ironsi Street  
Maitama,  
Abuja

Dear Sir,

## CONTRIBUTION MODIFICATION REQUEST STAFF MATRICULATION NUMBER \_\_\_\_\_

I, \_\_\_\_\_

Full Name (Surname First – IN BLOCK LETTERS)

hereby wish to modify my monthly savings with the above Cooperative Society from  
=N=\_\_\_\_\_ to =N=\_\_\_\_\_ and hereby authorize the  
Management of **OERNL** to deduct from my monthly payroll the sum of =N=\_\_\_\_\_ (figure)

\_\_\_\_\_  
Amount in words

\_\_\_\_\_  
Amount in words

with effect from \_\_\_\_\_20\_\_\_\_ and pass on such deductions made to the above-named  
Society as my regular monthly savings until notified otherwise in writing through the society.

\_\_\_\_\_  
NAME OF STAFF  
AUTHORISING DEDUCTION

\_\_\_\_\_  
NAME OF WITNESS

\_\_\_\_\_  
SIGNATURE OF STAFF  
AUTHORISING DEDUCTION

\_\_\_\_\_  
SIGNATURE OF WITNESS

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE