

# Group Resources Management Cooperative Multipurpose Society Limited



Plot 17, Adewale Kolawole Crescent by Marwa bus stop, Lekki Phase I.  
e-mail: [admin@groupresourcesltd.com](mailto:admin@groupresourcesltd.com); phone: 08023127783;08034681025;08037086281

Date: \_\_\_\_\_

Acting General Manager HCM&S  
Oando Energy Resources Nigeria Limited  
The Wings Office Complex,  
17a Ozumba Mbadiwe Avenue,  
Victoria Island, Lagos, Nigeria

Dear Sir,

## CONTRIBUTION MODIFICATION REQUEST STAFF MATRICULATION NUMBER \_\_\_\_\_

I, \_\_\_\_\_

**Full Name (Surname First – IN BLOCK LETTERS)**

hereby wish to modify my monthly savings with the above Cooperative Society from

=N= \_\_\_\_\_ to =N= \_\_\_\_\_ and hereby authorize

the Management of **OERNL** to deduct from my monthly payroll the sum of

=N= \_\_\_\_\_ (figure) \_\_\_\_\_

**Amount in words**

\_\_\_\_\_

**Amount in words**

with effect from \_\_\_\_\_ 20\_\_\_\_ and pass on such deductions made to the above-named Society as my regular monthly savings until notified otherwise in writing through the society.

\_\_\_\_\_  
**NAME OF STAFF  
AUTHORISING DEDUCTION**

\_\_\_\_\_  
**NAME OF WITNESS**

\_\_\_\_\_  
**SIGNATURE OF STAFF  
AUTHORISING DEDUCTION**

\_\_\_\_\_  
**SIGNATURE OF WITNESS**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**DATE**